



Police (Civilian Oversight) Authority JCF Division Inspection Report Scorecard

RATINGS GUIDE – For General Policing Deliverables

- Excellent:** The Division is 90 per cent or more compliant with selected JCF policies/procedures and targets
- Good:** The Division is 70 to 89 per cent compliant with selected JCF policies/procedures and targets
- Fair:** The Division is 50 to 69 per cent compliant with selected JCF policies/procedures and targets
- Poor:** The Division is 49 per cent or less compliant with selected JCF policies/procedures and targets

RATINGS GUIDE – For Subjects Inspected and Division's Targets (in accordance with JCF Strategic Priorities)

- Excellent:** For Deliverables and Targets, the Division scores 90 per cent or more
- Good:** For Deliverables and Targets the Division scores between 70 to 89 per cent
- Fair:** For Deliverables and Targets the Division scores between 50 to 69 per cent
- Poor:** For Deliverables and Targets the Division scores less than 50 per cent

OVERVIEW

An inspection of the JCF St. Ann Division was conducted by the Police Civilian Oversight Authority between May 15-19, 2023. Police stations in this Division are located at Alexandria, Bamboo, Brown's Town, Cave Valley, Claremont, Discovery Bay, Moneague, Ocho Rios, Runaway Bay, St. Ann's Bay and Watt Town.

Station Records Examined

Station Diary – Records all activities at the station such as staff deployment, reports and should be cross-referenced with other records at the station.

Firearm Register – Records the movement of firearms and ammunition issued.

Customer Service Reference Form (CR10) – keeps a record of all reports from the public.

General Property Book – Records all property in custody at the station including motor vehicles in accidents.

Sudden Death Register – Records all deaths reported.

SCORECARD FOR STATIONS IN THE DIVISION – General Police Deliverables

Section A

Area/Subject inspected	Station	Ratings			
		Excellent	Good	Fair	Poor
Records Management Are the Station's records being maintained and administered in accordance with JCF Policies? Divisional Grade Received- 27.5% out of a maximum score 50% Books selected for review: <ul style="list-style-type: none"> • Station Diary (10) • Firearm Register (10) • Customer Reference Form (10) • General Property Book (10) • Sudden Death Register (10) 	Alexandria			*	
	Bamboo		*		
	Brown's Town				*
	Cave Valley			*	
	Claremont		*		
	Discovery Bay			*	
	Moneague				*
	Ocho Rios				*
	Runaway Bay			*	
	St. Ann's Bay				*
	Watt Town		*		
Area/Subject inspected	Station	Ratings			
		Excellent	Good	Fair	Poor
Utilization of Resources Are the Stations practicing resource conservation? Divisional Grade Received- 3.6% out of a maximum score 10% <ul style="list-style-type: none"> • Use of Consumables (5) • Appointment of Conservation Officer (5) 	Alexandria				*
	Bamboo			*	
	Brown's Town			*	
	Cave Valley			*	
	Claremont				*
	Discovery Bay			*	
	Moneague			*	
	Ocho Rios			*	
	Runaway Bay			*	
	St. Ann's Bay			*	
	Watt Town				*
Area/Subject inspected	Stations	Ratings			
		Excellent	Good	Fair	Poor
Divisional Inspection Divisional Grade Received- 2.3% out of a maximum score 10% <ul style="list-style-type: none"> • Station Inspections (5) • Copying of Minutes (5) 	Alexandria			*	
	Bamboo	*			
	Brown's Town				*
	Cave Valley				*
	Claremont				*
	Discovery Bay				*
	Moneague	*			
	Ocho Rios				*
	Runaway Bay				*
	St. Ann's Bay				*
	Watt Town				*

Area/Subject inspected	Stations	Ratings			
		Excellent	Good	Fair	Poor
Customer Service Divisional Grade Received- 4.3% out of a maximum score 10% <ul style="list-style-type: none"> • Citizens' Complaint Register (3.5) • JCF Patrol Visit Register (3) • Widely Publicized Meetings (3.5) 	Alexandria				*
	Bamboo			*	
	Brown's Town				*
	Cave Valley				*
	Claremont				*
	Discovery Bay			*	
	Moneague				*
	Ocho Rios			*	
	Runaway Bay			*	
	St. Ann's Bay				*
	Watt Town				*
Area/Subject inspected	Stations	Ratings			
		Excellent	Good	Fair	Poor
Prisoners in Custody Divisional Grade Received- 12.8% out of a maximum score 20% <ul style="list-style-type: none"> • Remand Book (2.5) • Charge and Prisoner Property Book (2.5) • P.I.C Register (2.5) • P.I.C Cards (2.5) • Physical Checks (5) • Cell Checks (5) 	Brown's Town			*	
	Claremont			*	
	Discovery Bay	*			
	Moneague				*
	Ocho Rios		*		
	Runaway Bay			*	
	St. Ann's Bay			*	

SCORECARD FOR DIVISION – Targets (in accordance with JCF Strategic Priorities) Section B

JCF Strategic Priorities	Performance indicators (Targets established in the Division's Policing Plan)	Results Target	
		Met	Not met
Crime Reduction and Control (50%)	10% reduction in serious and minor crimes by December 31, 2023	✓	
	One operational activity must be done by the Operation Team and each station per shift	✓	
	One community meeting should be held weekly at each station	✓	
	Hold a case conference within 24 hours of each murder and shooting	✓	
Enhancing Staff Welfare (20%)	Train and sensitize 80% of the staff in financial planning and management by the end of 2023	✓	
	Recognizing the top performer for each station monthly		X
Improving Accountability and Professional Standards (30%)	50% of personnel within the division to be trained in customer service by December 31, 2023	✓	
	50% of Sub-Officers (Corporals and Sergeants) to be trained in supervisory management by December 31, 2023		X
	80% of staff would be sensitized to the ethics and integrity policy by December 31, 2023	✓	
Divisional Grade Received- 80% out of a maximum 100%			

OVERALL RATING

The Division averaged **65%** and was given a rating of Fair. That score was arrived at by averaging the scores for the General Policing Deliverables and the Division's Targets (in accordance with JCF Strategic Priorities)